

Dated: 18 April, 2024

To

The Dean S/H
SRM University
Delhi-NCR, Sonapat
Haryana

Through:

Head, Department of Chemistry

Subject: Approval for meeting of stakeholders

Sir,

I, undersign is the Class In-charge of M.Sc. Chemistry, 4th Semester. I am planning to conduct a Class Committee meeting on 19 April, 2024 at 1:30 PM in Engineering Block G09.

Regarding the following Topics:

1. Syllabus and date of all subjects for Internal Test
2. Syllabus Completion
3. Students Problems
4. Student's Attendance in individual subjects
5. Students' performance in internals.

I required the following faculties and students' representatives to be present in the meeting to better understand the class problems and resolve them.


Faculties:


S.No.	Name of Faculty
1	Dr. Avinash Singh
2	Dr. Ajit Kumar
3	Dr. Naresh Kumar
4	Dr. Sandeep Sharma

Students Representatives:

S.No.	Student Name
1	Aayushi
2	Rahul Bhutani
3	Deepanshi
4	Deepika Saini

So, I request you to kindly give the permission and the approval for the same. I would be highly obliged to you.


Dr. Avinash Singh
Class- Incharge, M.Sc 4th Semester
Assistant Professor, Dept. of Chemistry


HOD(Chem)


Dean S H

DEPARTMENT OF CHEMISTRY

MSc. Chemistry Sem-IV Year-II

Minutes of meetings conducted for stakeholders on 19th April, 2024

A meeting of class committee of M.Sc. Chemistry (H) II year, IVth semester, was held on **19th March, 2024** at 01:30 PM in room no. G09, engineering block with the following faculty members and student's representatives regarding rules and regulation for smooth running of course and classes, scheme of MST, co-curricular activities etc.

Class in-charge : **Dr. Avinash Singh**
Class Committee Chairperson : **Dr. Naresh Kumar**

Faculty teaching:

S. No	SUBJECT CODE	SUBJECT NAME	FACULTY NAME
1	21CYMS401	Group Theory	Dr. Avinash Singh
2	21CYMS402	Natural Products & Protecting Agents	Dr. Naresh Kumar
3	21CYMS403	Chemistry in Industry & Environment	Dr. Sandeep Sharma
4	21CYMS404	Polymer Science & Medicinal Chemistry	Dr. Ajit Kumar
5	21CYMS471	Project	Dr. Avinash Singh

Points Discussed in the meeting (in Tabular form)

S N	S-code	S- coverage	Teaching-Learning	Assignment Evaluation	Discussion (Previous Test paper)	Other points*
1	21CYMS401	Unit 3	Satisfactor y	YES	YES	Notes shared
2	21CYMS402	Unit 3	Satisfactor y	YES	YES	Notes shared
3	21CYMS403	Unit 2	Satisfactor y	YES	YES	Notes shared
4	21CYMS404	Unit 3	Satisfactor y	YES	YES	Notes shared
5	21CYMS471	NA	Satisfactor y	-	-	

Students Representatives: These following students are attended the class committee meeting.

S. No.	Student Name
1	Aayushi
2	Rahul Bhutani
3	Deepanshi
4	Deepika Saini