

SRM University Delhi-NCR, Sonapat, Haryana Accommodation Policy- 2022

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1. Introduction

The University has a comprehensive accommodation policy and procedure that ensures university employees/students who wish to avail University accommodation.

2. Eligibility of Accommodation

- An employee shall not be entitled to University accommodation if they own a house within 10 km of University peripheral.
- Services that fall under the essential services category shall have priority over others for the University accommodation.

3. Code of Conduct

There are some basic codes of conduct to stay in the University-owned accommodations:

- All the occupants must treat other occupants with respect, dignity, and courtesy.
- Each occupant must respect the privacy of other occupants.
- Fighting, Violence, Sexual harassment, verbal abuse, insults, threats, etc. are treated as indiscipline act, and occupants may be expelled.
- The use/possession of alcohol/drugs is strictly prohibited within the campus, and punitive action shall be taken, including suspension from the job/program.
- The occupants can't keep any kind of weapons.
- The occupants must not play music/TV/ other instruments at a high volume.
- The occupants are not allowed to celebrate Birthday parties or organize parties unless written permission is taken from the competent authority.
- The occupants can't keep PETS. Any exceptions may be made with written permission from the competent authority.
- Occupants shall not allow unauthorized guests. Any exceptions may be made with written permission from the competent authority.
- The allottee shall maintain the fitting and fixtures of the premises during his/her possession.
- Any kind of construction is not permitted in the allotted accommodation.
- The occupants shall be responsible for any damage they cause while staying in the University accommodation.
- Allotted accommodation is not permitted for other purposes like shop/coaching center, etc.

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- University is not responsible for the damage/theft/loss of any personal property.
- The occupants shall be allowed the allotted premises for maintenance/ inspection purposes as per instructions from the competent authority.

4. University Accommodation

It is not a residential University, though it is committed to providing accommodations to its Faculty, Staff, or Students.

4.1 Faculty/Staff Accommodation

- University has 2BHK flats (fully furnished) within the campus, which shall be available from 2023 onwards.
- University assists in finding out accommodation in the nearby vicinity.
- Bachelor faculty/staff may avail the University Boy's/Girl's Hostel (as per the gender) on a payment basis.

4.2 Boy's Hostel

- University boy's hostel is available within the campus, and it is as per the International parameters.
- The boy's hostel has single / double occupancy with an attached washroom.
- The boy's hostel has limited seats, so a first-come, first-serve basis allotment process is followed.

4.3 Girl's Hostel

- The University girl's hostel is available within the campus, and it is as per the International parameters.
- The girl's hostel has single / double occupancy with an attached washroom.
- The girl's hostel has limited seats, so a first-come, first-serve basis allotment process is followed.

NOTE: Hostel rules are available separately.

4.4 Guest House

- The University has a guest house in the nearby vicinity.
- The guest house is available only on advance booking/information with due permission of the competent authority.

4.5 Warden's Accommodation

- Both the Hostel Wardens (Girl & Boy) are entitled the free accommodation.
- The Wardens are not allowed to organize parties in their accommodation.
- Warden's term is for a period of one Academic year (from July to June).

5. The Allotment Committee

There shall be an allotment committee that shall be responsible for fair and transparent allotment of accommodation. The constitution of the committee shall be:

- The Vice-Chancellor- Chairman
- Registrar-Member
- Deans/ Associate Deans-Members
- Director-Administration-Member
- Account Officer- Member
- Wardens-Convener (in case of the hostel)
- Administrative Officer- Convener (in case of Faculty/Staff)

6. Mess Committee

For both the hostels (Girl & Boy), there shall be a mess committee. The committee shall be responsible for the Menu, Food quality, Food hygienic condition, etc. The constitution of the committee shall be:

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- Director Administration- Chairman
- Administrative Officer-Member
- Two Faculty/Staff (residing in the hostel)-Members
- Hostel Manager-Member
- Account Officer-Member
- Four Students' representatives (two boys and two girls)-Members
- Mess Vendor-Special Invitee
- Wardens (both the Hostels)-Convener

AMENDMENTS OF ACCOMODATION RULES & REGULATIONS

The University reserves the right to modify /cancel/amend all or any of these rules & regulations and issues supplementary laws or amended rules without prior notice and shall be applicable with the effect of the notification of such amendment.

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