

Meeting of the Internal Quality Assurance Cell (IQAC) was held on 27th June, 2022 at 11:30 AM on virtual mode (through google meet).

Following members were present:

1. Prof. Paramjit S. Jaswal, Vice-Chancellor & Chairman IQAC
2. Prof. V. Samuel Raj, Registrar & Dean, Academic Affairs
3. Prof. Komal Audichya, Faculty of Law
4. Prof. Puneet Goswami, Department of CSE
5. Prof. Vineet Bajaj, Department of CSE
6. Dr. Arpana Vibhuti-Associate Professor, Department of Biotechnology
7. Dr. Arvind Kumar-Assistant Professor, Department of CSE
8. Mr. Anjani Kumar, Administrative Officer
9. Mr. Chirag Jain, 2nd Yr. Student B.Tech-CSE (Student Representative)
10. Ms. Kirti Choudhary-(Alumni Student)
11. Prof. Rajkumar Halder, CEO and Founder Ruhvenile Biomedical (Industrialist)
12. Prof. P.C. Kisohre Raja, Department of ECE
13. Prof. Rakesh Dube, Dean (Basic Science, Humanities and Social Sciences)
14. Ms. Sanskrit Singh, (Representative Associate Dean -Management and Commerce)
15. Prof. Sanjay Kumar, Associate Dean (Student Welfare)
16. Mr. Vikram Barara, Controller of Examinations
17. Mr. Manoj M Kutty, Director Administration and Coordinator IQAC

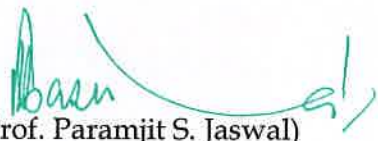
Following members could not attend the meeting:

1. Dr. M. Mohan-Associate Professor, Department of CSE
2. Dr. S. Ramachandran-Deputy Director-SRM Group (Member from the Management)
3. Mr. Sanjay Crata, Advocate (Nominee Local Society/Trust)
4. Dr. B.S. Anand, Director Finance, SRM Group
5. Prof. Ramkumar, Associate Dean (Engineering & Technology)
6. Prof. D.V. Singh, University Librarian

Following were the agenda items of the meeting:

Items	Discussion & Deliberation
<p>Item No.1 Welcome & Opening remarks by Chairman- IQAC.</p>	<p>The Chairman (IQAC) welcomed the members of the IQAC. He informed the members that the IQAC is setup for quality enhancement of the university. Further, he informed that IQAC is now a mandatory statutory requirement as per UGC guidelines for the overall development of the university and IQAC plays an important role both in accreditation and wholistic development of the University.</p>
<p>Item No.2 To discuss the role of IQAC Members (Internal & External)</p>	<p>Coordinator (IQAC) informed the members that the Annual Quality Assurance Report (AQAR) is very important wherein the internal and external members, who represent their respective fields, included as nodal officers may help in achieving the utmost quality assurance. Coordinator (IQAC) also explained the strategy, functions and composition along with the roles & responsibilities.</p>
<p>Item No.3 To discuss NAAC Process</p>	<p>Coordinator IQAC briefed the NAAC process to the members of IQAC. He also apprised the following:</p> <ul style="list-style-type: none"> • That there is new addition of preparedness in view of NEP-2020 in SSR (2a). • That the timeline for completion of 1st Draft of SSR is 31st July, 2022 (All 07 Criteria). • That the timeline for Mock visit is envisaged to be taken up by 31st August, 2022. • That the fortnightly meetings of IQAC at the departmental level to be conducted and documented (schedule shared). • That the GAAC Committee and NAAC Steering Committee shall assist the IQAC Coordinator in ensuring a timely completion of tasks required in preparing the SSR.
<p>Item No.4 To discuss DVV and SSS</p>	<p>The Chair informed the members that IIQA will submitted only after the final SSR draft is ready.</p> <p>He informed that the Student Satisfaction Survey (SSS) is very important in NAAC process because 10% of the total students or 500 students (whichever is maximum) have to respond to the survey. Hence, it is the responsibility of each member to make the students more participative and to create the sense of belongingness among the students. A transparent and robust process is under way in this regard.</p> <p>Further, it was also informed to the members that the management assured all support to IQAC viz. Capital Expenditure, Faculty Recruitment and promotions etc. as and when required.</p>

<p>Item No. 5 Suggestions</p>	<ul style="list-style-type: none">• It was suggested by Prof. Vineet Bajaj that the timelines to be given for Internal Academic & Administrative/Financial Audit.• Prof. Rajkumar Halder, CEO & Founder, Ruhvenile Biomedical, New Delhi suggested that the university needs to develop & groom budding entrepreneurs.• Dean Academic Affairs informed that the university has the Innovation, Incubation & Entrepreneurship Cell (IIEC) for Students/Scholars to groom their ideas and help in creating prototypes through mentorship and expert guidance.• It was also suggested by Prof. Rakesh Dube that the Academic Calendar to be published well in advance for next AY 2022-23 for better planning of activities.• The meeting closed with the vote of thanks to the Chair.
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(Prof. Paramjit S. Jaswal)
Vice Chancellor & Chairman - IQAC


(Manoj M. Kutty)
Coordinator - IQAC