

Ref. No: EB/CIR/WP/SEP/24/001

DATE – 20/09/2024

## CIRCULAR

### Exam Branch Weeding/Disposal Policy- Rules and Regulations

It is hereby notified to all stakeholders that the answer scripts for all the End Term Examinations/ Internal Assessments(**Theory/Non-Theory**) conducted will be subject to the following retention and disposal policy:

#### **1. Retention Period:**

All Answer scripts will be retained by the examination department for a period of One (1) year from the date of result declaration.

#### **2. Disposal:**

Unless otherwise declared by the Academic Council, the examination answer sheets, except those involved in court cases or required for re-evaluation shall be destroyed or otherwise disposed of after one year from the date of declaration of result.

The right to access the copy of the corrected answer sheets, will not be available beyond the period, as specified by examination branch, at the time of result declaration.

**All legal disputes relating to examinations of students will be subject to jurisdiction of Courts at Sonipat (Haryana)**

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